



# Training Update



## Director of Education and Training mid-term update

Time flies and already we are halfway through the term! Hopefully your registrars have settled into your practice and are seeing a good variety of patients. The halfway mark is always a good time to review how your registrar is progressing in the term. How are they meeting their learning needs? Are they engaged in learning? Have you talked to them about their unknown unknowns? If you haven't already, now is a good time to sit in on one or two of your registrar's consultations as part of their education and complete a competency assessment. Competency assessments help registrars identify areas within the consultation that may need improvement such as communication or patient centeredness.

### SupportGPT

If you have a registrar in their first or second GP term there is also the excellent online teaching resources called SupportGPT. By now registrars should have moved through several modules. There are also modules available to supervisors to upskill in some foundational supervisor education. To access SupportGPT please go to the link in 'Quick links and subscriptions' in GPRime2.

### Senior medical educators with a supervisor portfolio

I am delighted to announce that we now have many regions with senior medical educators with a supervisor portfolio. These medical educators have a specific interest and focus on supervisor professional development and support. They are available by phone, videoconference or face-to-face, to help with tricky education situations such as registrars requiring additional assistance or perhaps a high performing registrar you would like to learn how to extend.

The senior medical educators with a supervisor portfolio are:

- North Coast: [Dr Craig Barry](#) and [Dr Murtaza Ahmed](#)
- Hunter New England and Central Coast – [Dr Tony Saltis](#) and [Dr Simon Morgan](#)
- Nepean, Western and Northern Sydney: [Dr Sarah Gani](#)
- Central, Eastern and South Western Sydney: [Dr Joanna Bruce](#) and [Dr Rula Ali](#)
- Southern NSW: [Dr Allison Miller](#)
- Murrumbidgee and ACT: [Dr Marjorie Cross](#)
- Western NSW: [Dr Anna Windsor](#)

### Farewell to Director of Supervisor Education, Dr Tess van Durren

I would like to take this opportunity to thank our outgoing Director of Supervisor Education, Dr Tess van Durren. Tess started in the role with GP Synergy in February last year and brought a wealth of experience and knowledge. Tess has been integral in developing a rich supervisor education program with solid coverage of the foundations of GP supervisor education across all our regions, as well as extension education in the form of face to face and webinar sessions. Tess has been a champion of supervisor professional development and support, and has played a significant part in the establishment of the medical educator dedicated to supervisor professional development and education support. Tess leaves behind a strong and enthusiastic team ready to help you thrive as a supervisor.

With Tess's departure we are seeking a senior medical educator with a strong focus on supervisor education and support to join our team as the new Director of Supervisor Education. Please see the advert overleaf and the employment page on our website for further information.

**Dr Vanessa Moran** | Director of Education and Training – NSW and ACT



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## Vacancy: Director of Supervisor Education – NSW and ACT

The Director of Supervisor Education provides leadership in supervisor professional development and is responsible for the planning, development, delivery and evaluation of the GP supervisor professional development program.

This is a part-time position - 3-4 days per week. Location of the position is flexible.

A position description is available from our website: <http://gpsynergy.com.au/about-us/employment-opportunities/>

For further information, please contact Human Resources Manager, Nicky Doneva on [nicky\\_doneva@gpsynergy.com.au](mailto:nicky_doneva@gpsynergy.com.au) or 1300 477 963.

## Supervisor Professional Development (PD) update

### Webinars

Last month saw the biggest attendance at a webinar yet, with over 100 supervisors joining the 'RACGP exams - what GP Synergy provides for your registrar. Keeping you informed webinar.' A recording of this webinar is now available on GPRime2 under 'Forms, Documents and Links' – just search 'webinar' and you will find recordings of webinars GP Synergy has conducted to date.

On 11 May, supervisors can find out more about ACRRM fellowship assessments, with the webinar 'How to support your registrar with preparing for ACRRM assessments'. A recording of this webinar will be available on GPRime2 shortly after.

### Regional workshops

April saw two regional supervisor professional development workshops being held – one in Bega and the other in Dubbo (photos below). Both were well attended with great feedback.

As we move into the middle of the year, there are more regional workshops to come, including in Wagga Wagga, North Sydney, Newcastle, Port Macquarie, Armidale, Bella Vista and Orange. For a full list of times and dates, please see the calendar attached.

### GPTEC – 16-17 August, Sydney

Registrations to the 2017 General Practice Training and Education Conference (GPTEC) have now closed and we are delighted to be subsidising over 150 supervisors to attend. The draft program is currently being finalised and is choc-a-block with professional development topics for supervisors.

### Combined Supervisor Professional Development Day – 18 August, Sydney

Over 260 supervisors have registered to attend the combined supervisor professional development day. Although registrations have closed, we probably can squeeze in a few more, so if you missed out on registering by the RSVP date, please contact Claire Doyle ASAP on [claire\\_doyle@gpsynergy.com.au](mailto:claire_doyle@gpsynergy.com.au)

The day will feature four streams with a range of topics specifically designed for supervisors. Supervisors will be paid for their attendance with accommodation and travel provided (where required).

For more information [download the program](#).

### Further information

If you require any further information, or would like to RSVP for an event, please contact your local event coordinator.



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# Helping registrars prepare for fellowship exams

GP Synergy provides a range of exam resources for GP registrars, as well as resources to help supervisors prepare their registrar for fellowship assessments.

## Where to find details of exam preparation resources

There are several places supervisors can access information about the exam preparation resources:

### 1. Exam preparation resources for registrars list:

- A list of registrar exam resources is available on GPRime2 (under 'Forms, Documents and Links', search 'exam').

### 2. Webinars: What exam resources GP Synergy provides to RACGP registrars | How to support your registrars undertaking ACRRM assessments

- Recorded supervisor webinars available on GPRime2 (under 'Forms, Documents and Links', search 'webinar'). NB: ACRRM webinar will be available from 12 May 2017.

### 3. Supervisor toolkit: RACGP exam resources – helping your registrar prepare PPT

- PowerPoint available on the Supervisor Toolkit on GPRime2 (under 'Forms, Documents and Links', search 'toolkit').

## General exam resources available to registrars

- Google exam resources drive:** This resource is available to all registrars at any stage of training. It has several resources including the Online Resource Spreadsheet which lists relevant resources (i.e. Check, How to Treat, guidelines, etc) in a matrix based on the BEACH data
- Self-assessment grid:** This tool allows registrars to assess the areas they need to improve on relevant to Australian General Practice. This table has been developed from the WentWest Confidence Self-Assessment Grid.
- GP Synergy Youtube playlists**

## RACGP exam preparation

- KFP symptom template:** This template has been designed as a study aid when preparing for the KFP exam. Similar to a mind map, the idea is for registrars to organise their thoughts based on a presenting symptom incorporating Murtagh's safe diagnostic strategy.
- GP Synergy RACGP AKT and KFP mock assessments**
- GP Synergy RACGP OSCE workshop and mock exam**

## ACRRM exam preparation

- GP Synergy ACRRM Mock MCQ online exam**
- GP Synergy ACRRM Mock Primary StAMPS assessment**
- GP Synergy Mock Case Based Discussion (CBD)**
- ACRRM exam workshops/initiatives**

## Further information about exam preparation

If you require further assistance:

- view the exam resources on GPRime2 (under 'Forms, Documents and Links', search 'exam')
- contact your local Practice Liaison and Support Officer (PLSO)
- contact your local medical educator with a supervisor focus (see page 1 of this update for details).

## 2017.2 term placement update

Registrars who enrolled for a GP term in the second half of the year are now able to apply for GP placements in their allocated grouping.

### How can you check if a registrar has applied to your practice?

If you advertised a training vacancy for the 2017.2 term (Aug 2017 – Feb 2018), you can check if registrars have made an application by:

- Logging into GPRime2
- Going to the 'Practice Profile' tab (left hand side)
- Selecting 'applications received' (left-hand side)

### Contract/Letter of offer requirements

Don't forget to include the following in your contract/letter of offer to the registrar:

- Date of term 2 2017: 7 Aug 2017 - 4 Feb 2018
- Registrar stage of training (i.e. GPT1/PRT1)
- Hours and conditions of the employee (not contractor) i.e. VMO, on-call, etc.

### Important reminders

- Placements will only be confirmed when GP Synergy receives co-signed copies of term placement paperwork through GPRime2. No other method of confirmation will be accepted.
- Once your registrar placement is confirmed, please let any unsuccessful registrars know the vacancy no longer exists as soon as possible.
- Don't forget there are several term placement resources on GPRime2 including a detailed FAQ document.

### If you need assistance:

If you require any assistance at any time, please don't hesitate to contact your local Practice Liaison and Support Officer (PLSO) or Supervisor Liaison Officer (SLO). Their contact details can be found at the back of this update.

## Going on leave? Arrangements for ensuring your registrar is supervised while you are away

In the event that all supervisors in a practice are on leave at the same time, to ensure registrars are supported and safe on those occasions, practices are required to:

1. Outline the alternative supervision arrangements that will be in place by completing the [Supervisor Leave Form](#) from GPRIME and submitting it to GP Synergy in advance of the leave taking place.
2. The arrangements will then be reviewed by the respective Regional Head of Education or delegate.

**Please note:** This form is only required when all supervisors are away at the same time.

Options for alternate supervision arrangements include:

1. **Onsite supervision** - this can be arranged with another GP of the practice, who agrees to supervise the registrar for the required period and is briefed with regards to the registrar's competency and progress.

*If the alternative onsite supervision does not meet the minimum supervision requirements for the stage of registrar (e.g. 80% onsite for GPT1, 50% for GPT2 and 25% for GPT3 and above) a remote supervisor will also need to be organised.*

2. **Remote supervision** - this can be arranged through another GP Synergy accredited GP supervisor. Please indicate the full name and a written indication (via email is sufficient) of their accepting this responsibility for the required timeframe

*Please note - the remote supervisor must agree to provide 100% offsite supervision to the registrar.*

Please contact your Practice Liaison and Support Officer (PLSO) if you have any queries.

## South Coast registrar networking dinner



It was great to see so many registrars at the recent networking dinner held in Nowra.

If you have a registrar in your rural practice that could use some support, or you would like to know more about what support is available for them, please contact your local rural support officer.

## New Cert IV education program for Aboriginal Community Controlled Health Service (ACCHS) staff



GP Synergy, in collaboration with TAFE OTEN, has launched a new Certificate IV in Training and Assessment, customised to meet the needs of Aboriginal Community Controlled Health Service (ACCHS) staff in areas of cultural safety.

The nationally recognised course is the only one of its kind and will enable participants to deliver cultural safety training in their own services, ensuring health care professionals improve the care of Aboriginal and Torres Strait Islander people by creating culturally safe environments.

Staff from ACCHS facilities as far afield as Griffith Aboriginal Medical Service, Yerin Aboriginal Health Services (Wyong), Tobwabba Aboriginal Medical Service (Forster), Orange Aboriginal Medical Service, Galambila Aboriginal Health Services (Coffs Harbour) and Armajun Aboriginal Health Service (Armidale and Inverell), met in Sydney for the first three days of the course at the end of April.

Jane Lennis from Galambila Aboriginal Health Service is undertaking the course to develop her training and development skills to better support staff development in the workplace.

"There are three of us from Galambila doing the course; we'll be able to work together on developing in-house training that will have a direct correlation to skills development in our Aboriginal health workforce," she said.

Following the first block of the Certificate IV course was the first component of the GP Synergy/TAFE OTEN Practice Management Diploma for AMS facilities. Now in its third year, the diploma continues to attract strong interest from participants across NSW and ACT with 20 staff joining the 2017 program.

For further information about either program, please contact GP Synergy Aboriginal and Torres Strait Islander Cultural Education Unit Manager, Darren Green on [darren\\_green@gpsynergy.com.au](mailto:darren_green@gpsynergy.com.au)



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# 2018 registrar academic post EOIs now open

Expressions of Interest (EOIs) are now being sought from registrars for 2018 academic posts.

The formal application period will open from 29 May to 17 July 2017.

If you know any registrars interested in academic research, please pass these dates on and ask them to contact GP Synergy's head of research, [Dr Parker Magin](#), to start to discuss their options.

Further information about academic posts can be found online at:

- [ACRRM website](#)
- [RACGP website](#)

## Key dates



**22 May:** Competency Assessment due for registrars in first, second and third GP terms and Extended Skills in GP\*

**23 Jun:** Deadline for Medicare provider number paperwork for 2017.2 term

**17 July:** Competency Assessment due for registrars in first, second and third GP terms and Extended Skills in GP \*

**6 Aug:** End date term 1 2017

**7 Aug:** Start date term 2 2017

**4 Feb:** End date term 2 2018

\*These dates are indicative only and may vary if a registrar is part-time or commenced a GP term after the first week of term.

## Upcoming activities of interest

- Cremorne GP Group | Last Tuesday every month | Cremorne | [More information](#)
- FPAA National Certificate in Reproductive and Sexual Health for Doctors | 13-14 May & 24-25 Jun & 29 & 30 Jul | Canberra | [More information](#)
- Australian Association for Adolescent Health - Youth Health Conference | 6-7 July | Sydney | [More information](#)
- NSW Health and RACGP run regular webinars about immunisation related topics. Previous webinars and resources can be accessed at <http://www.health.nsw.gov.au/immunisation/Pages/webinar.aspx>
- New England Division of General Practice – GP Obstetrics Update | 5 June | Armidale | [More information](#)
- New England Division of General Practice - Aged care challenges - Assessment and referral - getting it right in the new system | 10 August | Armidale | [More information](#)

For further information please see the [External Education Activity Noticeboard](#)

## Need some help?

### Practice Liaison and Support Officers (PLSO)

- **Central, Eastern and South Western Sydney:**
  - Lexi Kyle - 02 8321 4084  
[lexi\\_kyle@gpsynergy.com.au](mailto:lexi_kyle@gpsynergy.com.au)
- **Hunter, Manning and Central Coast:**
  - Lucinda Coble - 02 8321 4237  
[lucinda\\_coble@gpsynergy.com.au](mailto:lucinda_coble@gpsynergy.com.au)
- **Nepean, Western and Northern Sydney:**
  - Emie Roy - 02 8321 4068  
[emie\\_roy@gpsynergy.com.au](mailto:emie_roy@gpsynergy.com.au)
- **New England/Northwest:**
  - Lucinda Coble - 02 8321 4237  
[lucinda\\_coble@gpsynergy.com.au](mailto:lucinda_coble@gpsynergy.com.au)
- **North Coast:**
  - Rhonda O'Dell - 02 8321 4126  
[rhonda\\_odell@gpsynergy.com.au](mailto:rhonda_odell@gpsynergy.com.au)
- **Western NSW:**
  - Kim VanBruchem - 02 8321 4211  
[kim\\_vanbruchem@gpsynergy.com.au](mailto:kim_vanbruchem@gpsynergy.com.au)
- **Murrumbidgee and ACT:**
  - Jodie Hay - 02 8321 4145  
[jodie\\_hay@gpsynergy.com.au](mailto:jodie_hay@gpsynergy.com.au)
- **South Eastern NSW:**
  - Jodie Hay - 02 8321 4145  
[jodie\\_hay@gpsynergy.com.au](mailto:jodie_hay@gpsynergy.com.au)

### Supervisor Liaison Officers (SLO)

- **Western NSW:**  
Dr Ken Hazelton - [ken\\_hazelton@gpsynergy.com.au](mailto:ken_hazelton@gpsynergy.com.au)
- **South Eastern NSW:**  
Dr James Boyd - [james\\_boyd@gpsynergy.com.au](mailto:james_boyd@gpsynergy.com.au)
- **North Coast:**  
Dr John Vaughan - [john\\_vaughan@gpsynergy.com.au](mailto:john_vaughan@gpsynergy.com.au)
- **Nepean, Western and Northern Sydney:**  
Dr Cecile Dinh - [cecile\\_dinh@gpsynergy.com.au](mailto:cecile_dinh@gpsynergy.com.au)
- **Murrumbidgee:**  
Dr Ken Mackey - [ken\\_mackey@gpsynergy.com.au](mailto:ken_mackey@gpsynergy.com.au)

Whilst we continue to recruit to regions, please contact one of the SLO team listed above who will be able to assist in the interim.

### Positions vacant:

Are you interested in becoming an SLO? Find out more by visiting our website under employment opportunities or contact Nicky Doneva on [nicky\\_doneva@gpsynergy.com.au](mailto:nicky_doneva@gpsynergy.com.au)

Expressions of interest are currently being sought for the following SLO positions:

- Hunter New England Central Coast
- Central, Eastern and South Western Sydney
- ACT



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